



## **CATMOBILE SURGICAL TECHNICIAN (3 DAYS/WK)**

*Want to become a part of one of New England's most respected and effective animal welfare organizations? The Merrimack River Feline Rescue Society is hiring. We're looking for passionate, skilled and people-friendly professionals to join the team that's helped over 114,000 cats since our founding in 1992. Our goal is to make every interaction with our organization a positive experience for the cats and cat guardians who rely on us for spay/neuter, adoption, veterinary assistance, and other services. We love what we do...and we think you'll love working with us!*

**Job Description:** Catmobile Surgical Technician (Part-Time, based on 3 days/wk; likely to include Saturdays)

**Overview:** The Catmobile Surgical Technician is responsible for: assisting the per diem/PRN Catmobile 2 veterinarian(s) three days/week in providing high-quality, low-cost, high-volume spay/neuter services to owned, shelter, and feral/stray cats on our mobile clinic, which provides high-quality, low-cost, high-volume spay/neuter services to owned, shelter, and feral/stray cats throughout eastern Massachusetts and into southern New Hampshire.

**Reports to:** Catmobile Administrative Program Manager

### **Responsibilities:**

#### **Surgical Technician (3 days/week, based out of Salisbury headquarters)**

- Drive Catmobile to each day's location with supplies, medications and anesthesia for the day's surgeries.
- Along with the day's veterinarian, greet clients and perform intake procedures, including taking money and making change.
- Assist veterinarian with intake exams.
- Draw up vaccines and drugs for surgery based on veterinarian's calculations.
- Assist veterinarian with administering anesthesia.
- Prep cats for surgery, including intubation.
- Monitor cats while under anesthesia and through recovery.
- Along with the day's veterinarian, prepare veterinary records and all client take-home paperwork.
- Maintain stock of all supplies.
- Coordinate with home base staff to ensure ordering and preparation of all supplies, including surgical instruments (for anything not done by this position).
- Perform discharge with veterinarian at the end of the day.
- Transport MRFRS shelter cats from/to shelter for surgery as needed.
- Clean Catmobile at the end of each surgery day.
- Learn basics of the Catmobile's mechanical systems to operate/troubleshoot as needed.
- Provide upkeep of Catmobile, including gas and other fluid fill-ups at the end of each surgery day.
- Arrange for routine and non-routine maintenance for the Catmobile and its various mechanical systems. (May occasionally require transporting vehicle on days off.)
- Work with mechanics to ensure repairs/maintenance are done on time.
- Communicate with Program Supervisor regarding maintenance and scheduling issues.
- Provide feedback to Program Supervisor regarding locations and any client concerns.

### **General**

- Serve as a representative of the MRFRS and the Catmobile program to the general public.
- Other duties as assigned.

**Qualifications**

- Ideal candidate will have some veterinary surgical experience, but will train
- Cat handling experience, including fearful and fractious cats
- Valid driver's license and clean driving record; must be comfortable driving Catmobile
- Outstanding customer service skills and a desire to work with the general public
- Clean background check
- Basic computer skills
- Ability to work in fast-paced environment and in tight quarters
- Ability to sit, stand and bend over sink for long periods of time
- Must be detail-oriented, self-motivated, and able to work independently
- Must be able to bend down and lift up to 40 lbs regularly, and 65 lbs occasionally

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To apply, please send a letter of interest and resume to Liz Pease, Executive Director at [hr@mrfrs.org](mailto:hr@mrfrs.org). No phone calls please. For more information about the Merrimack River Feline Rescue Society, please visit [mrfrs.org](http://mrfrs.org). For more information on our Catmobile program, please visit [catmobile.org](http://catmobile.org).